

MOULTON PARISH COUNCIL
MINUTES OF MEETING

Date: Tuesday 4th March 2008

Time: 7.15pm **Venue:** Moulton Village Hall

31/08 Conduct a Public Session

Natalie Westland (Northants ACRE) and Joanne Richardson (Northamptonshire Rural Housing Association), gave a short presentation on Affordable Housing and discussed the possibility of carrying out a housing needs survey. NRHA will pay for the cost of the survey. It was **resolved** to agree in principle to a survey but request that the parish council be consulted beforehand concerning the questionnaire.

32/08 Record Attendance, Apologies, Absence

Attendance:

Councillors (Parish): Cllr Baldwin, Cllr B Care (Chairman), Cllr S Care, Cllr Clipston, Cllr Fletcher, Cllr Gray, Cllr Johnson, Cllr Kirk, Cllr Morrow, Cllr Sheldon, Cllr Swannell, Cllr Ward, Cllr White
Cllr B Care welcomed Cllr Fletcher back to council after his recent knee operations

Councillors (District):

Clerk: Mrs J Austin

Apologies:

Cllr Midmer, District Councillor Cribbin

It was **resolved** to accept the apologies of the absent councillors.

Absence:

none

33/08 Record any Declarations of Interest on subjects included on this agenda

None

34/08 Accept Minutes of Council Meeting held on 6th February 2008

29/08 (1) should read Cllr White not Ward. With this amendment it was **resolved** to accept the minutes of the meeting held on February 2008.

35/08 Progress any Matters Arising from previous Minutes

262/07 Neighbourhood Watch – A meeting will take place on Wednesday 12th March at 7.30pm in Moulton Village Hall. Cllr B Care asked Parish Councillors to attend to support the scheme and help with the recruiting of street coordinators.

280/07 Environmental Audit – This was carried out on 15th February. All Councillors have received a copy of the report. Cllr Sheldon reported on the large amount of litter alongside the highway on Park View. Clerk to report to DDC.

22/08 Cllr B Care has purchased a pewter tankard for John Campling. It was **resolved** for the Clerk to contact Mrs Campling and suggest the tankard is presented at the beginning of the Annual Parish Meeting in April. Clerk to progress.

23/08 (d) Allotment Association Annual General Meeting to be held on Tuesday 18th March at 7pm. Cllr Johnson to attend to represent the parish council.

24/08 (a) Canon Photocopier has been delivered and training will take place on Friday.

24/08 (b) Toshiba laptop has been purchased.

29/08 (5) Barlow Lane – vehicle damage to grass verge – Several councillors had visited the site, with a general consensus that the damage was minimal. It was agreed to leave this item under review.

36/08 Planning Related Matters

1. Agree responses to the following Planning Applications:

The following responses were agreed for the Clerk to submit to the DDC Planning Authority.

a) **DA/2008/0186 Single storey extension to rear to provide conservatory and single storey extension to side to provide porch 3 Ashley Close**

It was **resolved** to recommend **SUPPORT**

b) **DA/2008/1327 Demolition of existing boundary wall and pedestrian access. Erection of new stone boundary wall, gates, access steps and handrailings. Disabled ramp access and protective barrier to road. Make good playground and public footpath. Pedestrian access to Moulton Primary School.**

It was **resolved** to offer **NO COMMENT** on the above application.

2. Report on recent Planning Decisions

The following responses have previously been submitted to DDC Planning Authority:

a) **DA/2008/0125 Convert existing cottage back into separate 2 bed cottages 32-34 Overstone Road** Recommend **SUPPORT** but would add that the parish council is concerned that these and the adjoining properties have no allocated parking spaces and consequently have historical parking problems. This application will create additional vehicles and the parish council ask that the parking needs of these vehicles be considered

b) **DA/2008/0134 Single storey garden room to rear Quarry Bank, 35 Cross Street** Recommend **SUPPORT**

c) **DA/2008/0152 Detached double garage at front of dwelling Cedarnook, 2 The Avenue** Recommend **OBJECT** on the grounds of the proposed development being placed right at the corner of the plot, extending the building line to the edge of the pavement, which is not in keeping with the neighbouring properties.

d) **DA/2008/0153 Rear first floor extension to dwelling 9 Harvey Lane** Recommend **SUPPORT**

e) **DA/2008/0156 Single storey extension 49 The Grove**

In principle the parish council has no objection to the extension.

However, can it be confirmed that the extension is to be used for residential purposes only and not as an extension to the existing business premises at this address

The following applications have been decided upon by DDC:

f) **DA/2007/1420** Rear single storey extension to provide kitchen and day Room 122 Northampton Lane North **GRANTED**

g) **DA/2007/1439** Extension to library Main Campus Moulton College **GRANTED**

h) **DA/2008/0029** Listed Building Consent for conversion of existing garage to new living room Pixie Cottage 3 Overstone Road **GRANTED**

i) **DA/2007/1418** Ground and first floor extensions to rear of dwelling 40 Northampton Lane North **GRANTED**

j) **DA/2007/1438** Rebuild garage to provide two storey extension with single Storey extension at rear and front porch 20 Carey Close **GRANTED**

k) **DA/2007/1440** Single storey extension to side and front of dwelling 27 Arnsby Crescent **GRANTED**

3. Other Planning Matters

a) **DA/2007/1312** Conversion and extension of loft space to create 3 bedrooms, bathroom and ensuite 20 Boughton Road. Application withdrawn

37/08 Finance Related Matters

1. Propose payments and sign cheques

It was **resolved** to make the payments and sign the cheques.
Authorised payments were as follows

Allianz Insurance	(£2,508.44)
J M Arnold (Public Gardens)	(£3,568.48)
HSBC (J Austin laptop purchase)	(£649.95)
HSBC (J Austin wooden benches)	(£632.96)
J Bland (trees Public Gardens)	(£1,000.00)
The Cyber Sign company	(£256.15)
B Care (pewter tankard)	(£84.45)
BT (Broadband)	(£77.51)
BT (Clerk's home)	(£169.63)
BT (Village Hall)	(£66.58)
Canon (photocopier)	(£1,273.66)
D. Torpey	(£77.50)
J. Austin (March salary)	(£925.99)
NCC (Pension Contributions)	(£335.16)
HM Customs and Excise (Tax and NI)	(£1,403.98)
On Demand (Moulton Scene)	(£2,941.00)
Shaun Lambley Labour/materials)	(£505.17)
Interest payment Village Hall	(£150.00)
MVH (Bacs payment correction)	(£129.50)

2. Authorise transfer of £5,000 from Deposit Account to Current Account

It was **resolved** to authorise the transfer of £5,000 from the Deposit Account to the Current Account.

Cllr B Care suspended Standing Orders to allow Kaushal David, Youth Worker Parish Church to discuss his work throughout the village and his ideas for youth provision in the village Kaushal outlined the following:

- Peter Breckwolft has issued an invitation to the parish council to attend a longer presentation at the church re: Kaushal's role
- The 'Blue Door' youth groups held on Tuesday and Thursday evenings are well subscribed with an attendance of approximately 35 on each evening.
- The Duke of Edinburgh Scheme has just been launched. Volunteers with different skills are needed to assist with this.
- Ideas for the future include a 'café', possibly using the Working Mens Club one evening per week. Possibility of installing play equipment for older teenagers
- Kaushal is meeting with Trevor Jones, Headteacher, Moulton Secondary School.

Cllr B Care asked Kaushal to provide the Clerk with more details for inclusion in the Moulton Scene. Clerk to liase with Peter re: presentation.

Kaushal left the meeting, Standing Orders resumed.

38/08 Properties Related Matters

1. Public Gardens

a. Planting of a tree screen

It was **resolved** for the Clerk to write to the residents asking for them to contact the parish council to arrange a convenient time to meet to discuss the planting of the trees.

b. Determine wording for new signs to entrances

It was **resolved** that one sign at each entrance should read ' Moulton Parish Council Gardens, Summer: close at 7pm, Other times: 30 minutes before dusk. Please respect our neighbours and the Gardens. A further sign should read 'The

play equipment is for use by under 12's only. No unauthorised alcohol allowed, no cycling, skateboarding or other inappropriate behaviour please'. It was **resolved** to delegate powers to the Clerk to progress the signs.

c. Replacement iron railings – pedestrian entrance Church Hill

It was **resolved** to authorise a repair on the railings at a cost of £80 and for the Clerk to contact NCC and request replacement railings.

d. Other Public Gardens matters

- i. The staging area has been extended, the entrance in Church Street and the pedestrian path to Church Hill tarmaced.
- ii. 3 wooden benches have been purchased and are in place – being used already by students
- iii. No action has been taken re: the stone wall in need of repair belonging to the resident in Church Hill. It was **resolved** for the Clerk to write to the resident asking for the wall to be repaired and made safe.

2. Determine start date of greenworks contractors

It was **resolved** to delegate power to the Clerk to liaise with both contractors and agree a start date.

3. Feedback from Crowfields Common Sub-committee meeting

Cllr Sheldon outlined the meeting. All councillors have received a copy of the minutes. It was **resolved** to change the meeting structure to one meeting per year, which will be a more formal review and planning meeting. The next meeting to be held in February 2009. Clerk to write to all members informing them of council's decision.

4. Determine the wording for the 'improving neighbourhood ' letter

It was **resolved** to approve the draft letter presented to council by the Clerk. Recipients of the letter will be identified as Councillors undertake their Street Audits.

5. Street Audits

Cllr B Care requested that all Councillors carry out their Street Audits and return them to the Clerk as soon as possible for action. Cllr B Care also reminded councillors that they should report defects to the Clerk straightaway and not wait until each parish council meeting.

39/08 Feedback from Joint Action Group Meeting

The Clerk outlined the recently held JAG meeting. Sgt Grady has arranged for all Moulton college and secondary school students to take part in a 'Safer Driving' Session. A meeting has been arranged for parish councils and members of the JAG meeting to ask questions of John Spencer, Casualty Reduction Department, NCC. The meeting will take place in Brixworth in June. Any questions regarding road markings/regulations should be given to the Clerk to be forwarded to Sgt Grady before the meeting.

40/08 Review list of outstanding council matters

Cllr Swannell reported that the information board was under construction and the hosepipe for the Public Gardens and boundary markers for Doves Lane would be completed before the end of the month.

Cllr Johnson reported that a letter had been sent to Moulton College but no response had been received.

Cllr Fletcher to start the plan of the cemetery

Cllr Kirk to approach Alan Nunn with a view to removing all stored council property from his premises.

41/08 Youth Provision

Cllr White reported that the football club had recently purchased new goal posts and had asked if the old posts could be used at the top of the field for public use. It was agreed that the posts could be placed at the top of the field and that the football club should monitor usage.

It was **resolved** to support the NCC Street Football initiative for an eight-week trial period beginning in April at a cost of £75 for the hire of the hard court area at MSC and two members of staff. Cllr Morrow to progress this.

The Clerk has received information regarding available grants for Youth Provision. Cllr S Care agreed to look at the information.

42/08 Determine format of Annual Parish Meeting

It was **resolved** to invite more speakers this year to the Annual Parish Meeting. Invitees to include Philip Hollobone, MP, County Councillor Judy Shephard, District Councillors, Headteachers from Moulton Primary School and Moulton Secondary School, Moulton College Principal, Sgt Grady etc. Clerk to send out invitations.

43/08 Review correspondence

- a. Email received re: Reducing carrier bag usage. Cllr Sheldon to take information and item to be placed on the next agenda.
- b. Notification received of a road closure – Church Hill will be closed on Monday 7th April for tree cutting.
- c. Clerk has received a telephone call from a resident in High Street who parks on the path at the top of Chater Street. Now the seating area has been reinstated there is not enough room to park on the path. Resident now appears to be parking in the parking bay in Chater Street.

44/08 Address Any Other Business Items with no resolutions

- a. Cllr Ward reported that 2 residents had fallen over the low wall outside the chemist. Clerk has already contacted NCC and they suggest contacting the owner.
- b. It was reported that several lorries, over the weight limit, were travelling through the village. Clerk to report to SCT.
- c. Cllr Johnson asked if any response had been received from Atkins re: remeasurement of verges under the 136 agreement. Clerk to contact Atkins again.
- d. Cllr Gray asked when the benches and bins would be placed in the village. Work scheduled for this Friday.
- e. Cllr Clipston asked if a planning application had been received for 1 Doves Lane. No planning application as yet.
- f. Cllr Kirk asked if any response had been received from NCC re: flooding on Northampton Lane. No response to date.
- g. Cllr B Care reported a broken branch on a tree in the cemetery needs urgent attention. Clerk to contact tree surgeon.

45/08 Confirm next Meeting Dates

The dates of the next meetings were confirmed as follows:

Wednesday 2nd April,

Wednesday 16th April – Annual Parish Meeting, followed by a short parish council meeting to approve the accounts

Tuesday 6th May – Annual Council Meeting

Wednesday 4th June,

Tuesday 1st July,

Wednesday 6th August,

Tuesday 2nd September,

Wednesday 1st October,

Tuesday 4th November,

Wednesday 3rd December

Meeting Closed at 9.15pm

Copies to:

Parish Councillors (14), District Councillors (2), Moulton Library

Chairman's Acceptance Signature.....Date.....